



Parking Implementation and Governance Committee

Meeting Date: Thursday October 19, 2017

Time: 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Adam Chapdelaine, Jill Mirak, Steve Byrne, Dean Carmen, Mike Morse, Laura Wiener, Corey Rateau

Guests: Darcy Devney

Meeting minutes. Minutes of 9/18/17 were approved unanimously.

Parking Clerk Report. There has been only one complaint about 15 minutes free during the last month. Since changing the hearing schedule there have been more in-person appeals. Could be because it is no longer during the work day. Links to all information about parking are now on one page of website. Search "Parking".

Revenue summary. Multi-space meters--\$48,380 for first 3 months. \$125,000 budgeted for the year. Single space meters--\$87,317 for first 3 months. \$300,000 budgeted for single space meter revenue. Usually Chamber requests free parking in December.

Parking Benefits District. Laura got prices for redesign of the municipal parking lots from VHB and Waterfield Design Group. Both came in at around \$40,000 but Waterfield offered more services for the same money. She requested we budget \$50,000 to allow for electrical engineering for lighting design. Mike Rademacher has some funds for light design. Found a less expensive alternative to replace damaged lights in Railroad lot and David Lamson Way. We may still replace them in the future. Adam suggested that members take a look at the replacement lights. Voted unanimously to endorse working with Waterfield, subject to appropriation.

Four hour parking restriction on Pleasant. Chiropractor requested to reduce time in front of their office to 1 hour limit. Steve noted that one of the recommendations in the Parking Management Plan was consistent time limits. Shorter time limit would be difficult to enforce and unlikely to produce the desired turnover.

Loading Zone on Alton St. Numerous complaints through Request/Answer Center about trucks parked on Alton Street. Adam recommends moving the handi-capped space from Alton Street to Broadway. Easier to access. Creating a loading zone will help business owners and delivery companies. Steve asked if residents will be concerned. Trucks are already using Alton St. Concern about trucks parking on sidewalk. Smaller trucks can use alley for deliveries. Abutters are in favor of establishing a loading zone. Suggested hours are 8AM to

4PM, to accommodate Alton Street Dance drop-off and pick-up. Howard's Monitoring data shows these are not heavily used spots. Swap meter with handi-capped parking. Recommend to Selectmen for adoption. Unanimous. To BoS on October 30.

Next meeting: Tuesday November 21, 8AM.